



### **Description**

Responsible for the day-to-day production within the Antrim production facility, coaching, mentoring, motivating and applying a team approach to continuous improvement and business excellence.

Reporting to: Operations Director

Location: Production Office at SAM, Newpark Industrial Estate, Greystone Road, Antrim.

### **Job Summary**

Responsible for the day-to-day production within the Antrim production facility, coaching, mentoring, motivating and applying a team approach to continuous improvement and business excellence.

### **Main Responsibilities of the Job**

Lead the production team in meeting customer order expectations on time, in full, efficiently and on budget.

Promote and ensure compliance with the company's Integrated Management System to include safety, environmental and quality requirements as the norm across all team members whilst promoting a culture of standardised work.

Create, develop and ensure accountability for departmental key performance indicators, tactical plans and departmental projects to ensure company strategic goals are achieved.

Lead all relevant departmental communication forums, encouraging two-way communication, and ensure company information is communicated effectively throughout all team members.

Liaise with business units to ensure production are meeting customer, supplier and employee expectations.

Champion effective employee relations whilst demonstrating a flexible management style, adopting the appropriate style for the given situation.

Attract, retain and build high performing teams and promote SAM as the company of choice.

All other duties as required.



### Personnel Specification

<b>Essential Criteria</b>	
Experience	<p>Minimum of 3 years' experience in an equivalent position in a fast paced environment.</p> <p>Working knowledge of operations including lean production systems, continuous improvement and project management.</p>
Special Skills	<p>You must be professional, have a high degree of initiative and have the ability to relate to and understand all areas of the business.</p> <p>Excellent people management skills and ICT skills are essential.</p> <p>Lead by example and continually communicate the company vision, mission, values and behaviour.</p>
Circumstances	<p>You must be flexible with regards your working hours in order to support a 24/7 shift pattern and be able to travel outside of Northern Ireland if required.</p>

<b>Desirable Criteria</b>	
Education	<p>Minimum of 2:2 qualification in a Business, Engineering, Management or equivalent discipline.</p> <p>Minimum green belt in six sigma methodologies.</p>
Experience	<p>Leading and delivering multiple projects on time, in full and within budget.</p> <p>Minimum of 5 years' experience in an equivalent position having responsibility for 100+ employees in a fast paced, manufacturing environment.</p>
Special Skills	<p>Inspiration leadership style.</p>



### Key Terms & Conditions

Contract Type	Full Time, Permanent Contract. 6 months probationary period applies.
Hours of work	45 Hours per week inclusive of break times.  Mon – Fri 8am – 5pm  Flexibility to lead a range of shift patterns will be required including weekends and night shift.
Salary range	To be discussed with successful applicant  Payment is monthly by BACS transfer
Pension	3% employer contribution on all basic hours worked  3% employee contribution is mandatory for employer contribution
Holiday Entitlement	5.6 weeks inclusive of all statutory holidays and factory closures.
Healthcare Package	Westfield Healthcare cover for the employee : Available after 6 months and covers the employee’s children under the age of 18.  Non-contractual and fully funded by the company.
Life Assurance Package	Available after 6 months service.  Terms and conditions do apply.
Bonus Scheme	“Profit share” and “Customer Satisfaction” bonuses apply.  Non-contractual and both are annual bonus payments.

**Please submit CV along with company monitoring form before the closing date of Friday 29th April 2016 at 4pm.**